UNITY AREA OF NARCOTICS ANONYMOUS

4/21/24

Minutes by Ashley Brinkman

Called the meeting to order with a moment of silence, reading of the Service Prayer, read 12 Traditions of NA, 12 Concepts of NA Service, and Definition & Purpose of Area Service Committee.

QUORUM CALL Henry, Chari M, Emily, Kevin, Jack, Sean, Austin

ROLL CALL

ADMIN COMMITTEE

Chair- Ashley D. -Present

Vice Chair-vacant

Treasurer- Chad M. -present

Vice Treasurer- Scott R. -absent

Secretary- Ashley B.- present

SUBCOMMITTEES

Hospitals & Institutions- Greg - absent

Public Relations- vacant

Literature- Sean-present

Activities and Fundraisers- Michelle C.-present

Area Service Rep-Robbie-present

GSRs AND ALTERNATES

Conscious Contact- vacant

First Step Group- Henry- present

Flying High- Doug-absent

Hardcore- Bobby -absent

High Noon-Irene-absent

Keep Your Chair & Share-vacant

SNRP- Johnny -absent

Survivor's Group-Sean-present

It Works-Jack-present

Awaken Spiritually- absent

Just for Today-absent

Living Clean- absent

Out of Dark, Into Light- Sabrina A. -absent

Stairway to Life- Chari M.- present

Freedom Friday- Emily-Present

Honest Sharing- Kevin-present

Any Addict- Austin-present

SECRETARY'S REPORT - minutes on table, motion was made to waive reading of minutes.

OPENING TREASURER REPORT- Opening balance of \$4,865.27

GSR REPORTS

First Step Group-Henry-see attached report

Survivors- Sean+ see attached report

It Works- Jack- They have a new GSR named Arnold. Chris is the new alternate GSR. See attached report for more info.

Stairway to Life-Chari M.-See attached report.

Freedom Friday- Emily- see attached report.

Honest Sharing: Kevin- see attached report.

Any Addict- Austin- see attached report

<u>ASR REPORT-</u> Robbie- The signs came in from region. There will be a training schedule for information on hanging the signs. The region bought liability insurance that we can use if we put on function and the venue requires it. There is a form that must be filled out so the event can be covered. See attached insurance form for event insurance. However, all meetings that are on the unity area meeting list are already covered by insurance.

SUBCOMMITTEE REPORTS

Hospitals & Institutions- Greg- absent

Public Relations- vacant

Literature- Sean- Sean did not make a literature order so the stock is delayed. But a new order is coming soon. Sean will work with members to get the items out to them.

A&F- Michelle- H&I returned \$1062.47 to area from the picnic. See attached receipts for expenses. Elections are coming up for H&I subcommittee. There are also some events being planned for the summer. See attached report for more info.

OLD BUSINESS:

- A motion was made by Henry seconded by Roger to remove the mask requirements on the unity area meeting list. This will go back to groups to say if masks are still mandated. Ashley D is willing to reach out to unity groups to find this information. Ashley will ask Steven if he can help reach out to New Orleans area groups.
- A motion made by Greg to ask for more allowance per month for H&I. He currently gets \$50 a month and is now requesting \$75. He is doing H&I panels where pamphlets and meeting lists are distributed. One facility did reach out and want to order their own literature. Robbie can help Greg get more meeting lists and other printouts. A vote was called 5 voted yes, 0 were against and there were no abstentions.

NEW BUSINESS:

- A motion was made by Henry seconded by Roger to remove the mask requirements on the unity area meeting list. This will go back to groups to say if masks are still mandated. Ashley D is willing to reach out to unity groups to find this information. Ashley will ask Steven if he can help reach out to New Orleans area groups. Update- All the unity area groups listed with mask requirements on the list have confirmed that the mask requirement can be removed. Ashley D is waiting for Steven to confirm with the New Orleans groups on if a mask is required. Robbie will ask Richard to reach out to the groups in New Orleans for this info.
- Reminder that nominations will be held for administrative, ASR, and subcommittee positions at the next May meeting. Nominees must be present to be nominated.

TREASURER'S CLOSING REPORT Closing balance is \$6,678.97

MOTION TO CLOSE

Henry motioned to close seconded by Chari.

Next Area Meeting will be Sunday May 19, 2024

Closed the meeting with the Serenity Prayer.





Group Name: Survivors Date: 4/2/2024				
Location: Munholand church on Metaile Rd.				
When is Group Conscience? Thursdays 8:00 PM				
GSR Name: Sean A				
GSR Address:				
GSR Email Address: Salexandel 570 @ 9mail. com				
GSR Phone Number: 504-202-1478				
Alternate GSR Name:				
Alternate GSR Address:				
Alternate GSR Email Address:				
Alternate GSR Phone Number:				
Average Weekly Attendance: 15				
Average Newcomers Per Meeting:				
Average 7 th Tradition Donation: \$				
Area Donation: \$				
Literature Order: \$				
Group Report (Comments, Concerns, Special Needs, Etc.):				







Group Name: Staving to Life Date: april 21, 2024
()
Location: 1002 Inlbat Hubodamy
When is Group Conscience? Ind Tuesday
GSR Name: Chari M.
GSR Address: 122 Cambro Ct. Forma, La 70361
GSR Email Address: Honepower 70094/2 gmail. Com
GSR Phone Number:
Alternate GSR Name:
Alternate GSR Address:
Alternate GSR Email Address:
Alternate GSR Phone Number:
Average Weekly Attendance: 45
Average Newcomers Per Meeting:
Average 7 th Tradition Donation: \$
Area Donation: \$
Literature Order: \$ \$\\ \frac{\pi}{268}, \frac{\pi}{2}
Group Report (Comments, Concerns, Special Needs, Etc.):
Giving away literature to homegroup
mendus.







Group Name: It works Group Date: 4-21-2024
Location: Chalmette La 70043
When is Group Conscience? T- W-5 weekly
GSR Name: Arnold 6,
GSR Address:
GSR Email Address:
GSR Phone Number: <u>504-722-9789</u>
Alternate GSR Name:
Alternate GSR Email Address:
Alternate GSR Phone Number: 504-505-9389
Average Weekly Attendance: 50-60 weekly
Average Newcomers Per Meeting: 2 mountly
Average 7 th Tradition Donation: \$
Area Donation: \$
Literature Order: \$
Group Report (Comments, Concerns, Special Needs, Etc.):







Group Name: Honost Sharing Date: 4/21/2029					
Location: 3245 MANhAHAN St. MARK'S Church					
When is Group Conscience? Every third Friday					
GSR Name: KEVIN P					
GSR Address: 1231 UDYASEUR CA. NOLA 70129					
GSR Email Address: PERKAKOU SG Q 5 MAIL. COM					
GSR Phone Number: 500-920-6265					
Alternate GSR Name: Rowdvey Alternate GSR Address:					
Alternate GSR Email Address:					
Alternate GSR Phone Number:					
Average Weekly Attendance:					
Average Newcomers Per Meeting: _/O					
Average 7 th Tradition Donation: \$					
Area Donation: \$					
Literature Order: \$					
Group Report (Comments, Concerns, Special Needs, Etc.):					







Group Name: Hny Addict Date: 4/21/24				
Location: 935 WESTBANK Expy Every SAT@ 7-815				
When is Group Conscience? 349 SAT OF EACH MONTH				
GSR Name: REderice				
GSR Address:				
GSR Email Address:				
GSR Phone Number:				
Alternate GSR Name: Connie K. Alternate GSR Address:				
Alternate GSR Email Address:				
Alternate GSR Phone Number:				
Average Weekly Attendance: 25-30				
Average Newcomers Per Meeting:				
Average 7 th Tradition Donation: \$ 25-30d(xs				
Area Donation: \$				
Literature Order: \$/7d(ys				
Group Report (Comments, Concerns, Special Needs, Etc.): Home group Members Are coming together to do group policy NEW Comous Are txcited to be A part				



. 1
Unity Area of Narcotics Anonymous GSR Report Form
Group Name: COOK Sheyward Date: Date:
Location: GOOD Shepwed
When is Group Conscience?
GSR Name: hm, y
GSR Address:
GSR Email Address: ChilyaLadie Q GWail. com
GSR Phone Number:
Alternate GSR Name:
Alternate GSR Email Address:
Alternate GSR Phone Number:
Average Weekly Attendance:
Average Newcomers Per Meeting:
Average 7 th Tradition Donation: \$
Area Donation: \$_\(\delta\)[00]
Literature Order: \$
Group Report (Comments, Concerns, Special Needs, Etc.):
Narcotics Anonymous





Group Name: Tist Step Group Date: 4/21/24
Location: St. Methous on Camphor
When is Group Conscience? Tresday Bd area
GSR Name: HENRY
GSR Address:
GSR Email Address:
GSR Phone Number:
Alternate GSR Name:
Alternate GSR Email Address:
Alternate GSR Phone Number:
Average Weekly Attendance:
Average Newcomers Per Meeting:
Average 7 th Tradition Donation: \$
Area Donation: \$
Literature Order: \$
Group Report (Comments, Concerns, Special Needs, Etc.): Home group weathers showing stong participation—



I was tasked with researching information relative to our status as a 501 non-profit to help us decide if we could or should move forward in that direction.

I had multiple meetings with an attorney to discuss and define what might best fit our specific needs. I also contacted world services where I gained insight into what works in other areas and regions of NA.

According to the laws of the State of Louisiana, any commercial/business account requires specific information. It would require a person's SSN and business credentials, OR filing a DBA (doing business as) OR filing as a LLC (limited liability corp) OR providing an EIN (employer identification number).

The DBA and the LLC would require an application to the Louisiana Secretary of State. The EIN is a federally assigned number. One or more of these are required to open and maintain an account status of 501 non-profit.

It is my understanding that with limits on donations capped at 3K annually per member or a one-time contribution of 10K maximum at death, the 501-C-3 format would best serve our needs.

The attorney I contacted also suggested we look to a CPA for additional information and guidance.

In loving service, Stephan J. Most NA groups and service committees have a default legal status, usually assigned by the government where they reside. In the USA, the most typical status of an NA group or service committee is an "unincorporated association of individuals." The Internal Revenue Service (IRS) created and assigns this designation.

The Fellowship of NA is a decentralized organization with no central authority. As Tradition Nine reminds us, accountability flows toward the groups. While NAWS maintains a 501c3 non-profit corporation, we cannot include other service bodies in that structure. Because of the complexities of creating and managing a 501c3 corporation, the vast majority of NA groups and most service committees do not attempt to form a non-profit corporation. Forming a 501c3 requires drafting bylaws and articles of incorporation and creating a board of directors who become legally responsible for maintaining the corporation. Periodic reporting to the IRS is typically needed, and the corporation must register with the state agency that oversees non-profits.

Some NA service committees take on service delivery efforts like a convention or a service office. These commitments often place the committee in the position where they believe the best approach is to create a more complex legal entity, typically a 501(c)3 non-profit corporation. A corporation provides a measure of protection from personal liability and can help deal with tax reporting responsibilities. Creating a corporation can have far-reaching effects, both positive and negative. Forming a corporation typically requires a core group of several members willing to do the work necessary to set up the entity and to communicate the corporation's details to other NA members, sometimes over and over again. This is very important because as trusted servants rotate in and out of service, the understanding of the corporation's roles and responsibilities can be lost.

While it is possible to incorporate an area or regional committee, in most cases, a corporation is formed that is accountable to the ASC or RSC through a board of directors. This board is a subcommittee of the ASC or RSC. Once a corporation is created, it must be maintained following any applicable corporate regulations. These duties cannot simply be abandoned because members are unaware of the responsibilities or nobody wants to do the work or pay for the necessary services. Depending on the details of the law, a corporation can apply for and receive tax exemption from both state and federal income tax. However, reports must be prepared and filed with state and federal agencies if tax exemption is granted. Generally, non-profit corporations are not exempt from paying state sales tax on items they consume. Although we are a non-profit fellowship, without the appropriate legal status, that does not provide us the ability to forego paying sales tax for goods and services.

The creation of a non-profit corporation is intended to facilitate our interactions with the world around us, our external relationships, to support service efforts that require interacting with the world outside of NA. On the other hand, our internal relationships and communications have always been guided by the principles of our Twelve Traditions and Twelve Concepts, as articulated in our NA literature and service manuals, regardless of any corporate status with the IRS. From the Basic Text, Tradition Nine: "The Ninth Tradition goes on to define the nature of the things that we can do to help NA. It says that we may create service boards or committees to serve the needs of the Fellowship. They exist solely to serve the Fellowship. This is the nature of our service structure as it has evolved and been defined in the NA service manual."

All NA service committees are spiritually accountable to those they serve, regardless of legal status. Our Twelve Traditions and Twelve Concepts do not provide special exemptions for legal entities. And in fact, it is often most important to keep a firm grasp on the cautions offered in our Traditions if we form a

corporation. From It Works: "The principle of humility also applies to the boards and committees spoken of in our Ninth Tradition. These boards and committees are established to serve only, not to govern. They are directly responsible to the groups and are always subject to the explicit direction of the groups."

One of the most common challenges associated with creating a corporation is that legally, they are an autonomous entity, independent and separate from all other entities. Further, the trusted servants responsible for overseeing the corporation can begin to get the sense that they are "experts" on what is best for the corporation. Over time, the understanding that all service committees in NA are accountable to those they serve can get lost. Some members forget that the corporation is intended to assist our external relationships, not our internal relationships, as discussed in the last segment. Common agreement and committed maintenance of the internal subordinate relationship discussed in our Ninth Tradition are essential to maintain lines of accountability and communication. The Second Tradition essay from the Basic Text reminds us: "Those of us who have been involved in service or in getting a group started sometimes have a hard time letting go... We must remember that offices have been placed in trust, that we are trusted servants, and that at no time do any of us govern."

If a service committee intends to create a non-profit corporation, one of the most important actions is to identify a connection between the corporation and the committee that created it in the Corporate By-laws and Articles of Incorporation. This simple precaution can serve the committee, especially over time, as trusted servants rotate through the committees.

Another approach that has worked for other committees is maintaining strong communication between the RSC or ASC and the trusted servants overseeing the corporation (Board of Directors). These trusted servants are officers of the corporation and will attend the ASC or RSC and offer a report. It can also be a good idea for the ASC or RSC leadership to regularly attend the Board of Directors meetings. This can go a long way toward strengthening the collaborative energy that supports a healthy relationship between the service bodies. From It Works: "Communication is a two-way street...By maintaining regular two-way communication between NA groups and the boards and committees serving them, we create an atmosphere of responsibility that serves our Fellowship and its primary purpose well."

Steve Rusch

NA World Services

stever@na.org | www.na.org

Louisiana Regional Service Committee of Narcotics Anonymous <u>Application for Liability Insurance</u>

		Date	
Home Group		Area:	
Contact Person:		Phone Number:	
Email Address:	=	•	
Type of Event :			
Day of Event:		Date of Event:	
Time of Event:			
Description of E			,
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Event Location:	Place:		
	City:	State: Louisiana Zip Code:	
		3	
Estimated Number	er of People Atte	ending:	

Not all events can be covered by our policy. Camping, swimming, and hiking are just some of the events not covered by our liability policies.

Please email this application to Don B. (Treasurer). donb@larna.gmail.com Please allow at least 3 weeks for processing.



CERTIFICATE OF LIABILITY INSURANCE #41545

DATE (MM/DD/YYYY) 2/5/2024 01:32 P

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

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DES	CRIPTION OF OPERATIONS / LOCATIONS / VEHIC	LES (ACORI	D 101, Additional Remarks Schedu	ale, may be attached if mor		•		
≣VE	NT: Narcotics Anonymous Meeting	s	A	DDITIONAL INSUR		ENT DATE(S): 02/05/24 : SEE ATTACHED END		
CE	RTIFICATE HOLDER			CANCELLATION				
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AUTHORIZED REPRESENTATIVE



Unity Area of Narcotics Anonymous Subcommittee Report Form



Date: 4/2/2024 ☐ Activities and Fundraisers □ Hospitals and Institutions Literature ☐ Public Relations Subcommittee Chairperson: Sean / Subcommittee Chairperson's Phone Number: 504-202-1478 Subcommittee Co-Chairperson: Faily Subcommittee Co-Chairperson's Phone Number: Monthly Subcommittee Meetings Held When? _____ Where? Report to GSRs **Upcoming Orientations or Training:** Type: ____ What's happening? Forgot to make literature order in time this month. Still owe People literature that they didn't





meeting.

Unity Area of Narcotics Anonymous **Subcommittee Report Form**



Michalle C.

Date: 4 21 24 Activities and Fundraisers ☐ Hospitals and Institutions ☐ Public Relations Subcommittee Chairperson: Michelle Co Subcommittee Chairperson's Phone Number: _____(504) 307-3706 Subcommittee Co-Chairperson's Phone Number: (504) 250 - 5403 Monthly Subcommittee Meetings Held When? 2nd tuesclay every month 7pm. Where? St. Mathew's 4017 Comptor, Metaine Report to GSRs **Upcoming Orientations or Training:** Type: Na Date: _____ What's happening? 1) Picnic At the Pork-had a good turn out-we ore returning \$1,060.47 to the UASC. 2) Planning For HEI learning day Kell through dotes provided by Regional Chair were voted down - HEI chair did not ayend ARF committee meeting. ARF will help HEI when they are ready. 3) Planning a Bingo Game Night For June, possibly the sord waiting on confirmation on location of date. In Loving Service, 4) Sub Committee Election Narcotics to be held @ June Amonymous

Treasure Report/Register of Transactions

Check/Code	Date	Transaction	Description	Withdrawal	Deposit	Balance
S	1/21/2024	Seed Money	UASC - Seed Money		\$600.00	\$600.00
R	1/22/2024	Michelle C - Bayou Segnette	Reserve Shelter #6	\$80.95		\$519.05
æ	1/22/2024	Michelle C - Bayou Segnette	Reserve Shelter #7	\$80.95		\$438.10
~	1/25/2024	Michelle C - Amazon	Supplies	\$26.05 🗸		\$412.05
8	3/22/2024	Michelle C- Sams	Foos/Supplies	\$327.58 🗸		\$84.47
Q	3/22/2024	Hardcore	Hardcore Donation		\$100.00 🗸	\$184.47
Q	3/30/2024	50/50	\$216 Pot/\$108 Unity		\$108.00 🗸	\$292.47
O	3/30/2024	Pie Auction	Pie Auction		\$265.00 🗸	\$557.47
D	3/30/2024	Donations	Suggested Donations		\$505.00 <	\$1,062.47

\$1,062.47

\$1,578.00

\$515.53

Transaction count: 9

Totals

Time Slot Reservation Confirmation

From: Louisiana State Parks (noreply@gooutdoorslouisiana.com)

To: mmayeuxkiefer@yahoo.com

Date: Wednesday, January 10, 2024 at 08:42 AM CST



Time Slot Reservation Confirmation

Dear MICHELLE COSTEA,

Thank you for creating a reservation! Your purchase plays an important role in the conservation of Louisiana's wildlife resources. Thank you for investing in Louisiana's future.

Your order confirmation details are listed below:

Customer / Transmour is (Loty in

FULL NAME M

MICHELLE COSTEA

CUSTOMER ID

1071923

TRANSACTION NUMBER

10562112

Margare wallow De pris

PARK Bayou Segnette State Park

*

PV006

DATE Mar 30 2024 8:00AM - Mar 30 2024 8:00PM

PRICE \$80.95

Thank you,

UNIT

The Go Outdoors Louisiana Team

Time Slot Reservation Confirmation

From: Louisiana State Parks (noreply@gooutdoorslouisiana.com)

To: mmayeuxkiefer@yahoo.com

Date: Wednesday, January 10, 2024 at 08:42 AM CST



Time Slot Reservation Confirmation

Dear MICHELLE COSTEA,

Thank you for creating a reservation! Your purchase plays an important role in the conservation of Louisiana's wildlife resources. Thank you for investing in Louisiana's future.

Your order confirmation details are listed below:

Customer / Transaction Detrois

FULL NAME

MICHELLE COSTEA

CUSTOMER ID

1071923

TRANSACTION NUMBER

10562112

Roservation Distarts

PARK Bayou Segnette State Park



UNIT

PV007

DATE

Mar 30 2024 8:00AM - Mar 30 2024 8:00PM

PRICE

\$80.95

Thank you,

The Go Outdoors Louisiana Team

Go Outdoors Louisiana



Details for Order #114-5467497-1409049

Print this page for your records.

Order Placed: January 25, 2024

Amazon.com order number: 114-5467497-1409049

Order Total: \$26.05

Not Yet Shipped

Items Ordered 1 of: Crayola Construction Paper 96 Sheets Sold by: Nampa (seller profile) Supplied by: Other	Price \$7.40
Condition: New 1 of: Reynolds Wrap Heavy Duty Aluminum Foil, 50 Square Feet (Packaging May Vary) Sold by: Amazon.com Services, Inc Supplied by: Other	\$4.48
Condition: New 1 of: KINGSFORD Heavy Duty Aluminum Foil Pans, 4 Pack - For Cooking, Baking, Grilling Sold by: Amazon.com Services, Inc Supplied by: Other	\$5.99
Condition: New 1 of: 1 Hole Punch, Single Hole Puncher, 8 Sheet Capacity, Ultimate Stationery, Silver	\$5.99

Color, 2 Pack Classic Office Paper Punch for Paper Sold by: The Mega Deals (seller profile)

Supplied by: Other Condition: New

Shipping Address:

MICHELLE (

United States

Shipping Speed:

Delivery in fewer trips to your address

Payment information

Payment Method:

Billing address

Item(s) Subtotal: \$23.86 Shipping & Handling: \$0.00

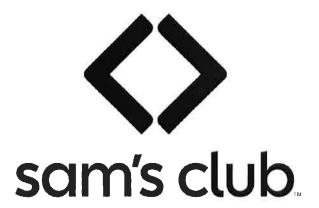
Total before tax: \$23.86

Estimated tax to be collected: \$2.19

Grand Total: \$26.05



To view the status of your order, return to Order Summary.



CLUB MANAGER

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0000667878	COKE	
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0000611809	MAYONNAISE 9.64	Y
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	TOTAL 327.58	
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ITEMS SOLD 27

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