

UNITY AREA OF NARCOTICS ANONYMOUS

1/21/24

Minutes by Ashley Brinkman

Called the meeting to order with a moment of silence, reading of the Service Prayer, read 12 Traditions of NA, 12 Concepts of NA Service, and Definition & Purpose of Area Service Committee.

QUORUM CALL Sean, Bobby, Chari M., Sean, Doug, Kevin, Saeed

ROLL CALL

ADMIN COMMITTEE

Chair- Ashley D. -absent- Robbie G presided as Chair in her place

Vice Chair-vacant

Treasurer- Chad M. -present

Vice Treasurer- Scott R. -absent

Secretary- Ashley B.- present

SUBCOMMITTEES

Hospitals & Institutions- Greg- present

Public Relations- vacant

Literature- Sean A. - present

Activities and Fundraisers- Michelle C.-present

Area Service Rep- Robbie-present

GSRs AND ALTERNATES

Conscious Contact- vacant

First Step Group- Saeed- present

Flying High- Doug-present

Hardcore- Bobby -present

High Noon- Irene-absent

Keep Your Chair & Share- vacant

SNRP- Johnny -absent

Survivor's Group- Sean A. -present

It Works-Jack-absent

Awaken Spiritually- absent

Just for Today-vacant

Living Clean- absent

Out of Dark, Into Light- Sabrina A. -absent

Stairway to Life- Chari M.- present

Freedom Friday- Emily-absent

Honest Sharing- Kevin-present

Any Addict- Austin-absent

SECRETARY'S REPORT - minutes on table, motion was made to waive reading of minutes.

OPENING TREASURER REPORT- Opening balance of \$6,218.34

GSR REPORTS

First Step Group-Saeed reported as the the Alternate GSR. There will be a speak and eat Tuesday Feb 13th from 6-9pm see attached flyer. There is a \$5 suggested donation. Their group attendance is increasing.

Hardcore- Bobby- see attached report

Stairway to Life-Chari M.-See attached report, their group is moving out of their normal meeting space. They will temporarily meet at Moses Baptist church 1032 Canal Blvd. Thibodaux.

Survivors Group- Sean see attached report

Flying High-Doug- see attached report

Honest Sharing: Kevin- see attached report. Kevin is the alternate GSR. This group gets a lot of newcomers.

ASR REPORT- The minutes from the January meeting were sent to all GSRs via email. There will be a link with a survey about the Southern Zonal forum that will help the region make decisions. This survey can be taken by all members. Ashley B. will send the survey link out to all GSRs. See Robbie's attached report.

SUBCOMMITTEE REPORTS

Hospitals & Institutions- Greg- present- see attached report- H&I subcommittee meetings are held the first Tuesday of each month at 7pm at 6017 Camphor St. Metairie. Guidelines are being created for this committee. They are hoping to have them ready for the next subcommittee meeting for voting.

Public Relations- vacant

Literature- Sean A. – see attached report

A&F- Michelle- See attached report. This committee completed their draft of A&F subcommittee guidelines. Ashley B. will send the draft out to all GSRs to take back to their groups to vote on for the next unity are meeting. The Potluck was cancelled for February. The spring event crawfish boil will not be planned due to the extremely high price of crawfish this season. A picnic is planned at Bayou Segnette state park at shelter 6 and 7, Sat March 30th from 1-5pm. See attached picnic flyer and budget.

OLD BUSINESS:

- Bobby made a motion seconded by Henry to restore the RSC name back to Louisiana Region of Narcotics Anonymous with the IRS and Secretary of State. This is to accurately reflect the name we have been using and the recent name change was not voted on in area. The motion was voted on and 5 voted for, 1 against, and 0 abstentions. The motion was passed. Robbie brought the motion to region in January but it was tabled until region can seek legal counsel.
- Bobby made a motion seconded by Henry for the RSC to post their minutes on the Louisiana Region of Narcotics Anonymous website within 30 days of the latest session. The regional minutes have not been posted on the website since Jan 2023. The motion was voted on and 6 were for the motion, 0 against and 0 abstentions. The motion passed. Robbie brought the motion to region and it passed.
- Bobby made a motion seconded by LaTaisha to restore the RSC to being a service body by dissolving/terminating its non-profit status. The intent is application of traditions 8 & 9 to protect the members from possible litigation and liability. This change never came to the Unity area to vote on. Pros were discussed with restoring former status, because a nonprofit status could open the region up for possible litigation or liability. A con discussed was that the non-profit status protects the region from paying taxes on their money. The motion was voted

on and 5 were for the motion, 0 against, and 3 abstentions. The motion passed. Robbie brought this to region and it was tabled until region can seek legal counsel.

- A motion was made by Henry seconded by Emily to add the current Unity area Vice Chair, Chair, and PI chair as admins on the Unity Area NA page on Facebook as well as the Unity area website. This is to ensure accountability. This was voted on and 8 were for the motion, 0 were against, and there were 0 abstentions. The motion was passed. Update: Ashley D was added to the Unity Area NA page as an administrator.
- Regarding the previous motion about the mailbox: Ashley B. called Steven H. and confirmed that he closed the mailbox. Ashley B. will take the mailbox off the minutes template.
- Amy G. made a motion seconded by Henry to donate \$200 to the region. Pros and cons were discussed. Pro- this area has not sent donations to region for some time. Con- There was trouble with the P.O. box because it was closed. The region also has a surplus of money. This was voted on 1 was for , 4 were against and there was 1 abstention. The motion failed.
- Amy B. is stepping down as chairperson from area due to personal reasons. Ashley D. will step up as Chairperson. She will have 2 years clean time by the next area meeting.
- A motion was made by Henry seconded by Bobby. The motion was made to discuss sharing the topic of suicide at H&I meetings and how we should conduct future visits. H&I guidelines should also be considered. Suicide was spoken of by a member during a H&I meeting and it caused some trouble with the facility. A conversation needs to be had about the next steps in handling the chairing of that facility meeting. Members spoke on the challenges of chairing H&I. NA H&I members are there to carry the message to addicts who are institutionalized. Each facility has its own guidelines on what can be talked about in the meeting. It is important to read the H&I guidelines and speak to the person in charge of the facility regarding what should not be shared. Another member stated that someone else should chair the meeting at the facility. Another member shared that this should be discussed in a H&I subcommittee meeting. The H&I subcommittee needs guidelines. The conversation ended with multiple members offering support to the H&I chair.
- A motion was made to donate a starter kit for the meeting starting in Bayou Blue. This was voted on 7 were for 0 against 0 abstentions. The motion was passed.

NEW BUSINESS:

- Chari asked for pamphlets and other materials for their H&I representative to use when he visits the Lafouche Parish jail. Chari took an order form to bring to the representative to order what he needs. The literature will come out of the H&I budget. It was recommended that the representative attend the subcommittee meeting.
- A motion was made to suspend the rules so we can have an open discussion on helping region. Region has \$17,488 unencumbered funds. Most of that money has been allocated for expenses. The unity area discussed donating to region.
- Bobby made a motion seconded by Doug to donate \$1,000 to region. Pro- this will help with legal fees to determine tax status. There were no cons. The unity area has about \$2400 to spend with prudent reserve. This motion was voted on and 5 were for the motion, 0 were against, 1 abstention. This will be taken to the groups for a vote.

TREASURER'S CLOSING REPORT Closing balance is \$5,959.76

MOTION TO CLOSE

Chari motioned to close seconded by Bobby. Closed with a moment of silence and the Serenity Prayer.

NEXT AREA IS SUNDAY FEBRUARY 18th, 2023. Ashley B will not be here but Chari and Saaed said they would help with the meeting minutes.



Unity Area of Narcotics Anonymous



GSR Report Form

Group Name: 1st step recovery group Date: 1/21/2024

Location: 6017 Camphor street Metairie

When is Group Conscience? ~~Tuesday before~~ 3rd Tuesday

GSR Name: Saeed Chaar

GSR Address: _____

GSR Email Address: _____

GSR Phone Number: _____

Alternate GSR Name: _____

Alternate GSR Address: _____

Alternate GSR Email Address: saeedchaar@aol.com

Alternate GSR Phone Number: 504.810-8416

Average Weekly Attendance: 17

Average Newcomers Per Meeting: 1

Average 7th Tradition Donation: \$ 22

Area Donation: \$ _____

Literature Order: \$ _____

Group Report (Comments, Concerns, Special Needs, Etc.):

Our group is growing, we have been having a good turnout. Speak and eat on Tuesday Feb 13 6:30 to 9:00. speaker Ashley D. 5 \$ suggested donation, no addict turned away.





Unity Area of Narcotics Anonymous



GSR Report Form

Group Name: Honest SHARMS Date: 1/21/2024

Location: ⁱⁿ HARVEY ON MANI

When is Group Conscience? The thrid Friday of every month

GSR Name: _____

GSR Address: _____

GSR Email Address: _____

GSR Phone Number: _____

Alternate GSR Name: KEVIN P.

Alternate GSR Address: _____

Alternate GSR Email Address: PERK2KEV59@GMAIL.COM

Alternate GSR Phone Number: 504-920-6265

Average Weekly Attendance: 25 to 30

Average Newcomers Per Meeting: 10 to 15

Average 7th Tradition Donation: \$ 20.00 to 25.00

Area Donation: \$ 20.00

Literature Order: \$ 55.03

Group Report (Comments, Concerns, Special Needs, Etc.):





Unity Area of Narcotics Anonymous

GSR Report Form



Group Name: Flying High Date: 1-21-24

Location: ST JOHNS 17TH ST KENNEB

When is Group Conscience? WEDNESDAY NIGHT 8-930

GSR Name: DOUGL.

GSR Address: _____

GSR Email Address: DLINEBARGER@BELLSOUTH.NET

GSR Phone Number: 504-343-7538

Alternate GSR Name: _____

Alternate GSR Address: _____

Alternate GSR Email Address: _____

Alternate GSR Phone Number: _____

Average Weekly Attendance: 8-10

Average Newcomers Per Meeting: 1

Average 7th Tradition Donation: \$ 15⁰⁰

Area Donation: \$ Ø

Literature Order: \$ 42.15

Group Report (Comments, Concerns, Special Needs, Etc.):





Unity Area of Narcotics Anonymous



GSR Report Form

Group Name: Stairway to Life Date: 01/21/2024

Location: Moses Baptist Church

When is Group Conscience? 2nd Monday

GSR Name: Chari M.

GSR Address: 122 Campw Ct. Houma, La 70364

GSR Email Address: flowerpower7094@gmail

GSR Phone Number: 504-290-7888

Alternate GSR Name: N/A

Alternate GSR Address: N/A

Alternate GSR Email Address: N/A

Alternate GSR Phone Number: N/A

Average Weekly Attendance: 25

Average Newcomers Per Meeting: 1

Average 7th Tradition Donation: \$ 15

Area Donation: \$ 0

Literature Order: \$ 0

Group Report (Comments, Concerns, Special Needs, Etc.):

We are waiting to see if the church lets us use their address - I will call Robby when we get an answer.

We are requesting a copy of the insurance policy because that issue is causing us difficulty in finding a permanent location

in lounge survey
Chari M.





Unity Area of Narcotics Anonymous

GSR Report Form



Group Name: Hardcore Date: 1/21/24

Location: John Calvin Church

When is Group Conscience? 3rd wednesday of month

GSR Name: Bobby C.

GSR Address: _____

GSR Email Address: _____

GSR Phone Number: _____

Alternate GSR Name: Courtney A.

Alternate GSR Address: _____

Alternate GSR Email Address: ceandree504@gmail.com

Alternate GSR Phone Number: _____

Average Weekly Attendance: 25

Average Newcomers Per Meeting: 2

Average 7th Tradition Donation: \$ 25

Area Donation: \$ 100

Literature Order: \$ 0

Group Report (Comments, Concerns, Special Needs, Etc.):

Keep coming back





Unity Area of Narcotics Anonymous



GSR Report Form

Group Name: Survivors Date: 1/21/2024

Location: Munholland church on Metairie Rd

When is Group Conscience? Thursdays at 8:00 PM

GSR Name: Sean A.

GSR Address: _____

GSR Email Address: Salexander970@gmail.com

GSR Phone Number: 504-202-1478

Alternate GSR Name: _____

Alternate GSR Address: _____

Alternate GSR Email Address: _____

Alternate GSR Phone Number: _____

Average Weekly Attendance: 15

Average Newcomers Per Meeting: 2

Average 7th Tradition Donation: \$ 20

Area Donation: \$ 0

Literature Order: \$ 0

Group Report (Comments, Concerns, Special Needs, Etc.):



January 21, 2024

ASR's report,

I attended both days of the RSC for the last quarter. The meeting ran rather smoothly and many of our issues and concerns were addressed without much in-fighting among members.

The Regional Treasurer offered some realistic solutions concerning our tax status and our liability insurance matters in his report.

Rather lengthy reports were given by our Regional Delegate, Chairman of Board of Directors of the Convention Committee, as well as Chairman of the Fellowship Development Committee. These reports were included in the Jan. 6 RSC minutes that were attached to last month's ASC minutes in an email. I will be happy to answer any questions you may have at our next ASC meeting.

Stephen I was elected Regional H+I Chair and was busy at work distributing funds to areas for literature for H+I person meetings.

Richard I submitted the Fellowship Development budget and gave his report on upcoming projects.

On new business all of the motions

from our area were tabled until after legal advice was sought and considered. These motions will be removed from the table and sent back to groups at that time. The other motions were money motions and motions to create this year's budget.

The RSC treasurer report is also included in the RSC minutes.

Please forgive all of my grammar and spelling errors it's been a long time since I have had to give such a long worded report.

In Loving Service
Robbie D.

One more thing. There is a link on the email for a survey for the 52F.



UNITY AREA

 MONTHLY SUBCOMMITTEE REPORT DATE: 7/21/24

Committee Chair: Greg M.

Committee Co-Chair: N/A

Meetings Held: Grace House
Avenues

Issues Encountered:

Grace House is being attended
regularly.
Avenues is being attended
regularly.



UNITY AREA

Literature

 MONTHLY SUBCOMMITTEE REPORT DATE: 1 / 21 / 2024

Committee Chair: Sean A

Committee Co-Chair: _____

Meetings Held: _____

Issues Encountered:

Small order made
Big order being made next month



Unity Area of Narcotics Anonymous



Subcommittee Report Form

Date: 01/21/2024

- Activities and Fundraisers
- Hospitals and Institutions
- Public Relations

Subcommittee Chairperson: Michelle C.

Subcommittee Chairperson's Phone Number: (504) 307-3706

Subcommittee Co-Chairperson: Jessica A.

Subcommittee Co-Chairperson's Phone Number: (504) 250-5603

Monthly Subcommittee Meetings Held

When? 2nd tuesday every month @ 7pm.

Where? St. Matthews - 12017 Camphor.

Report to GSRs

Upcoming Orientations or Training:

Type: none at this time

Date: _____

Time: _____

What's happening?

- 1) turned in A&F guidelines last area - waiting on UASC to adopt.
- 2) Cancelled tailgate Potluck Plans - conflicting with Parades. Concerned about low turn out.
- 3.) Cancelled Crawfish Boil Planning - Price of Crawfish too expensive at this time - region also having Function Apr. 6th.
- 4) Submitting request for Seed month - budget & Flyer for Picnic on March 30th 2024 @ Bayou Segnette 1-5pm. - working on getting Park entry fees waived -

In loving service,

Michelle C.



PARTY PLANNER

Occasion Spring Picnic
Theme Picnic in the Park
Date March 30 2024
Time 1pm-5pm
Venue Bayou Segnette State Park
 Westwego, LA



VectorStock.com 19102288

BUDGET

Location Rental	\$ 160	Shelter 6 & 7
Food	\$ 220	
Drinks (140 soda & 80 water)	\$ 90	
Paper Product & Utensils (300 ct)	\$ 20	
Supplies)	\$ 35	Incidentals
Total budget	\$ 525	

GUESTS COUNT

Projected : 50
Actual:

Projected Revenue - based on 50 attendees

\$10 Suggested Donation \$ 500
50/50 Raffle \$ 150

Total Revenue	\$ 650
Less Expenses	\$ 525
Profit	\$ 125

2024 BBQ Food/Supply Budget

Food/Drinks:	qty	amount	total
Burgers (40 ct)	2	\$ 39.98	\$ 79.96
Burger Buns (16 ct)	5	\$ 3.48	\$ 17.40
Hot Dogs (24 ct)	2	\$ 8.98	\$ 17.96
HotDog Buns (16ct)	3	\$ 3.34	\$ 10.02
Chips (variety 50pk)	2	\$ 18.48	\$ 36.96
Soft Drinks (35 pk)	3	\$ 17.78	\$ 53.34
Waters (40 pk)	2	\$ 3.98	\$ 7.96
Mayo (64 oz)	1	\$ 8.18	\$ 8.18
Mustard (2pk)	1	\$ 6.48	\$ 6.48
Ketchup (2 pk)	1	\$ 12.58	\$ 12.58
BBQ sauce (2 pk)	1	\$ 7.12	\$ 7.12

Sam's subtotal before tax	\$ 257.96
sales tax (9.2%)	\$ 17.71
est. total:	<u>\$ 210.25</u>

Total for both:	\$263.69
Earmarked: (less than)	\$50.00
Fund Requested:	<u>\$213.69</u>

Picnic - Drinks Breakdown

<u>Drinks:</u>	qty	amount	total
Soft Drinks (35 pk)	4	\$ 17.78	\$ 71.12
Waters (40 pk)	2	\$ 3.98	\$ 7.96
Sam's subtotal before tax			\$ 79.08
sales tax (9.2%)			\$ 7.28
est. total:			<u>\$ 86.36</u>

Picnic - Supply Breakdown

Paper Products

Paper plates (10") 204 ct	0	\$	-	\$	-
Plastic Utensils (300 ct)	0	\$	-	\$	-
Table Clothes	12	\$	1.25	\$	15.00

Sam's subtotal before tax		\$	15.00
sales tax (9.2%)		\$	1.38
est total:		\$	<u>16.38</u>



Unity Area of Narcotics Anonymous

Motion Form



Date: 1-21-24

Maker: Bobby Second: Doug L.

Motion: To donate \$1,000 to Region to help with legal fees & insurance.

Intent: To help out our region.

Pros:

- 1. _____
- 2. _____

Cons:

- 1. _____
- 2. _____

Vote:

For: 5 Against: 0 Abstentions: 0

- Passed
- Failed
- Tabled
- Back to Groups
- Ruled out of Order by Chairperson



Unity Area – Activities & Fundraising Subcommittee Guidelines

Purpose:

The purpose of the A & F Subcommittee is to hold activities that are attractive to the newcomer, foster unity, and raise funds to carry the message of recovery through the subcommittee functions of the Unity Area Service Committee (UASC). This subcommittee is directly responsible to the UASC.

Annual Functions:

1. Fall Function – Fundraiser.
 - a. Halloween.
 - b. Harvest Fest.

2. Pre-Christmas Night of Fun
 - a. This is a Fundraiser for the Louisiana Regional Convention of Narcotics Anonymous (LRCNA).
 - b. Although it is Hosted in the Unity Area it operates as separate committee outside of Unity Area's A&F Subcommittee, they hold their own elections for trusted servants and LRCNA provides seed money.
 - i. Being mindful of the Regional Fundraiser, we try not to do a function in the month of December since many of our area's resources are committed to Pre-Christmas Night of Fun.

3. Mid-Winter/Early Spring – Fundraiser.
 - a. BBQ/Cook Out/Boil.
 - b. Easter Function.
 - c. Spring Fling Thing.
 - d. Volleyball/Cabbage Ball Tournament.

4. Late Spring/Summer – Learning Day Activity (Give Back).
 - a. Workshop – Steps/Traditions.
 - b. Workshop – Subcommittee Functions/Service Work.
 - i. To be done in conjunction with respective Subcommittee Chairperson(s).
 - c. Workshop – Committee's Choice.

5. Holiday Marathon Meetings (Give Back).
 - a. Thanksgiving, Christmas, Mardi Gras, etc.
 - i. Clean Zone for parades.

Funding:

The UASC groups have approved seed funds of \$ 600.00, which roll-over each function. A rough draft flyer and budget plan must be submitted before seed money is dispersed. If additional funding is needed, it will require approval from the UASC.

A & F Elected Trusted Servants:

This committee consists of a chairperson, vice chairperson, treasurer, secretary, and any other interested members of Narcotics Anonymous. All elected trusted servants must have a working knowledge of the Twelve Steps and Twelve Traditions. All terms are for one year, except for Vice-Chairperson position which is two year commitment.

1. The **CHAIRPERSON** is chosen within the A&F subcommittee and is presented for ratification to the UASC in July of each year. Duties and qualifications are as follows:
 - a. Creates an agenda and facilitates subcommittee meetings.
 - b. Reports subcommittee activity.
 - c. Creates and reports budget expenditures to the UASC monthly.
 - d. Ensures the Twelve Traditions and Twelve Concepts are upheld in all matters.
 - e. Minimum clean time requirement is one year.

2. The **VICE-CHAIRPERSON** is elected by the A&F subcommittee and assumes that duties of the chairperson in his/her absence. Duties and qualifications are:
 - a. Term of service is two years; one as Vice-chairperson, one as Chairperson if ratified by the UASC.
 - b. Minimum clean time requirement is six months.
 - c. Assist any subcommittees created by event.

3. The **SECRETARY** is elected by the A & F subcommittee. Duties and qualifications are:
 - a. Minimum clean time is six months.
 - b. Records, distributes, and maintains accurate minutes of subcommittee meetings prior to the next scheduled meeting.
 - c. Maintains subcommittee archives.

4. The **TREASURER** is elected by the A & F subcommittee. Duties and qualifications are:
 - a. Keeps accurate and reproducible record of all transactions.
 - All receipts are to be turned into UASC at the end of each function along with any funds not used/accounted for.
 - b. Distributes written reports to the subcommittee at every meeting, and to the UASC when requested.
 - Report should include starting balance, monies collected, monies paid, and ending balance.
 - c. Minimum clean time is two years.
 - d. Narcotics Anonymous funds should always be used to further our primary purpose and must be managed responsibly.

5. Volunteer positions within the subcommittee can include, but not limited to:
 - a. Clean-up – no clean time requirement.
 - b. Food menu – 30 days clean time requirement.
 - c. Flyers – 30 days clean time requirement.

Removal of Trusted Servants:

Any Activities/Fundraiser sub-committee Trusted Servant may be removed from office by a 2/3-majority vote of this sub-committee except for the Chairperson, who can only be removed by the UASC.

1. Relapse constitutes Automatic removal from this Activities/Fundraiser sub-committee.
2. Non-fulfillment of duties of their position.
Absence from 2 (two) Activities/Fundraiser sub-committee Meetings.
3. Misappropriation of funds.

Miscellaneous:

1. All subcommittee meetings of the UASC are to be held in neutral locations, **NOT** in members' homes.
2. Although consensus is the goal of our efforts, voting is sometimes necessary. In this case, everyone has a vote. A simple majority rules.
3. This subcommittee will elect a Chairperson in June to present to the UASC to be ratified in July.
4. Suggested Event Timeline (see attached).

Suggested Time line – Detailed for Event Planning

Preliminary Stage: should begin about 4 months before the event.

1. Group to decide type of Activity or Fundraiser.
2. Select two tentative dates for event.
3. Select two tentative locations to host event.
4. Call Venues to see if dates and time are available and get pricing.
 - a. Bring info to the next scheduled Subcommittee meeting.

Pre Planning Stage: should begin about 3 months before the event.

1. Group to vote on Venue and Date.
2. Group to vote on Theme/Color Scheme.
3. Designate someone to create announcement flyer for next scheduled meeting.
4. Chairperson to begin drafting budget.
 - a. Discuss with group fundraising options to be included in budget.
 - b. Discuss basic drink/food/supplies to be included in budget.
 - c. Discuss any activities that would need to be included in budget.

Planning Stage: should begin about 2 months before the event.

1. Chairperson should review proposed budget with committee before submitting to UASC.
2. Flyer should be proofed by committee members prior to submitting to UASC.
3. Discuss possible subcommittees/service stations for the event.
 - a. Designate members to head up those subcommittees/service stations.
4. Group to Vote on Final Fundraising Plans.
5. Group to Vote on Final Menu.
6. Group to Vote on Final Activities/Itinerary for the event.
7. Group to Nominate Speaker(s) to be voted on at next scheduled meeting.
8. Bring Group Conscience and Budget to the next UASC meeting to request seed money.
9. Once the UASC has approved:
 - a. Begin distributing flyers at physical meetings and to members.
 - b. Begin posting flyers on private social media pages.
 - c. Submit flyer to PI Chairperson to have added to UASC website.

Pre Event Stage 1: should begin 1 to 2 months before the event.

1. Group to Vote on Speaker(s).
2. Schedule Walk-thru with Venue.
 - a. Chairperson and Decorating Chairperson should “map” out event.
3. Treasurer should pay the Venue rental fees if not already paid.
4. Treasurer should pay any food or merchandise vendors if not already paid.

5. Treasurer should reimburse any committee approved spending of fees.
 - a. These fees should have been covered by the proposed budget.
6. Continue to post flyer on private social media pages and distribute flyer to member/groups.
7. Create Volunteer Sign-Up list – food, service work, raffle/auction.
 - a. Distribute as soon as possible.
8. Discuss any other concerns/suggestions going into the event.

Pre Event Stage 2 : should begin 2 weeks before the event.

1. Review “Map” of Venue.
2. Discuss the layout/setup of stations so that everyone is on the same page.
3. Delegate someone to collect the sign up sheets this week from all the meetings in the area.
 - a. Begin calling to remind/confirm the week of the event.
4. Schedule with Committee members time/location to pick up all supplies for setup of event.
5. Chairperson may schedule another meeting a week before the event if necessary.

Event Day: Day of the function.

1. Pray.
2. Show up early.
3. Work together as a team.
4. Enjoy another day CLEAN!

Unity Area's



PICNIC IN THE PARK

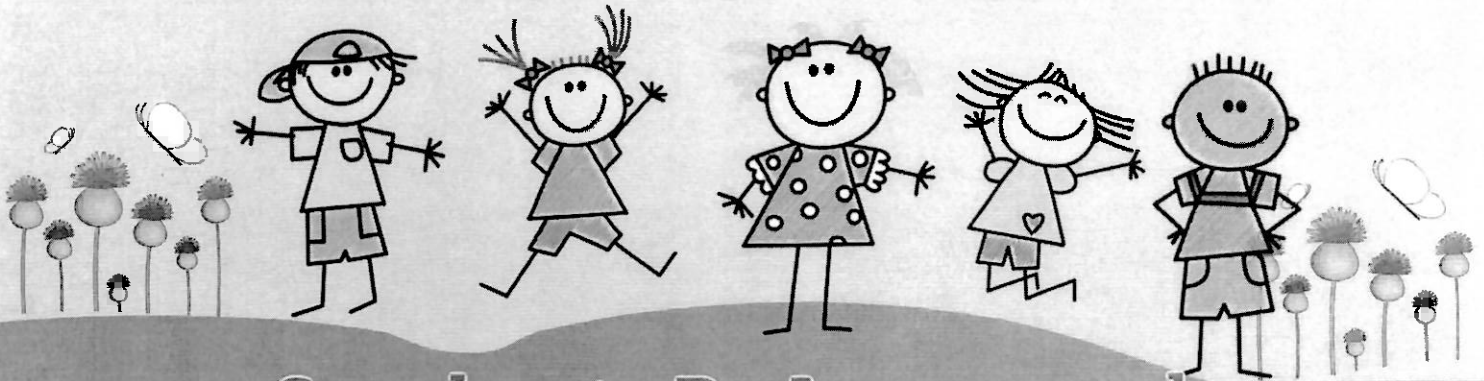
Bring a
Dish if you
Wish

\$10
Suggested
Donation

SATURDAY, MARCH 30, 2024

1PM - 5PM

Bayou Segnette State Park - Shelter #6 & #7



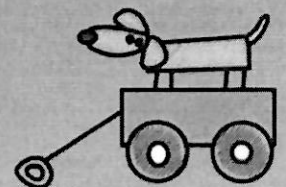
Speaker to Be Announced

NO
Addict
Turned
Away

Burgers & Hot Dogs, Music, 50/50
Raffle, Games, & Facepainting

Contact: Michelle C. (504) 307-3706

Jessica A. (504) 250-5603



A vibrant Mardi Gras poster with a yellow and orange checkered background. It features purple and green balloons, gold and purple streamers, and ornate masks. The text is centered in a white, scalloped-edged frame.

MARDI

Gras

Speak and Eat

February **13** 6:30 to 9:00

Fat Tuesday!

pizza-king cake-soft drinks

Speaker: Ashley D

St. Matthews Church
6017 Camphor St. Metairie
Tuesday night meeting upstairs

SUGGESTED DONATION 5\$

No addict turned away!